

**BY LAWS**  
**AUSTIN AREA ALLIANCE OF BLACK SCHOOL EDUCATORS**

**ARTICLE I**

Name of the Organization

The name of the organization shall be the Austin Area Alliance of Black School Educators. (AAABSE)

**ARTICLE II**

Purpose and Functions of the Organization

The purpose of the By-Laws is to provide the technical detail needed to implement the provisions of the constitution and to assure the orderly and effective functioning of the Austin Area Alliance of Black School Educators. The organization is to ensure, promote and facilitate an excellent and equitable education of all students, black students in particular, to establish a coalition of black educators and others directly or indirectly involved in the educational process; to create a forum for the exchange of ideas and strategies to improve education opportunities for blacks, to identify and develop black professionals who will assure leadership positions in education and to influence public policy concerning the education of black people.

The functions of the organization shall be:

Section 1

To work to eliminate and rectify the effects of racism in education.

Section 2 -

To significantly raise the academic achievement level of all students and to place particular emphasis on that type of learning which builds positive and realistic self- concepts among black students;

To establish and promote the degree of awareness, professional expertise and commitment among black educators necessary to enhance and contribute to the effort of other educators and community persons;

Section 3

To provide an avenue for recruiting school personnel, black personnel specifically;

To offer specialized training to prospective educators and educational leaders via the development of courses through cooperative programs with school systems and institutions of higher education;

To cultivate resources personnel equipped to assist the black educator in dealing with special problems which may arise in the areas of deficit finance, integration, student concerns, decentralization, community involvement, teacher unions, etc.;

Section 4

To meet and share ideas, proven programs and effective techniques for demonstrating that black youth can achieve irrespective of socioeconomic conditions;

To provide resources and data banks for educators on proven, educational programs;

To exchange information on methods of obtaining funds from federal, state, and private sources to support educational programs in the school.

## Section 5

To develop and promulgate positions on key educational issues which effect the education of students and impact upon public policies.

# ARTICLE III

## Organization

### SECTION I

#### **Membership**

Any person in the Austin Texas and the Austin Area who serves in an administrative, teaching, supportive, supervisory, policy position, or who is associated with any phase of educational works shall be eligible for active membership. Students may be members. The educational service for those eligible for membership may be in a public or non-public school; regional, state, national, or federal educational agency or association; college or university. Types of membership shall consist of:

#### Individual Membership

##### ( 1 ) Active Membership

Any interested certificated or non-certificated person employed by a public or private education institution or agency in the State of Texas.

##### (2) Associate Membership

Any person who is actively engaged in, or who participates in any phase of educational decision making may become an associate member

##### (3) Student Membership

Any person who is a full time student in a college or university in education or related field and not eligible for active membership shall be eligible for student membership.

##### (4) Retired Membership

Any person who has retired from employment as a certificated or non certificated person in a public or private educational institution.

##### ( 5) Honorary Membership

The Executive Board shall have the right to confer honorary membership by a majority vote of the Executive Board.

##### (6) Institutional Membership

An institution shall have the right to confer membership in a private or non-profit organization with a limit of 3 voting members.

## Section 2- Rights and Privileges

- (a) Active members of the Alliance shall be entitled to all rights and privileges including the right to vote and hold office.
- (b) Associate, honorary, retired, student and institution members shall be entitled to all rights and privileges of the Alliance as determined by the Executive Board except the right to vote and hold office.

## Section 3- Dues

- (a) Annual membership dues payable to the treasurer of the Organization shall be fixed each year by the Executive Board and approved by a majority of the assembly or be a majority of the returns from a mail ballot to the entire membership. Dues will include the cost of state and local affiliation dues. Annual dues will be due by the first meeting in September. Membership dues shall be assessed each person \$50.00. Dues shall be assessed for the fiscal year which begins in September. Members joining after November of that year will have a prorated rate.
- (b) Student dues and retired dues shall be approximately one-third of the annually assessed dues.
- (c) Institution dues are \$150 which may apply to three memberships.
- (d) A member is in "good standing" when the payment of current dues has been confirmed by the local and state organizations.

## Section 4- Attendance

- (a) Members in attendance at any legally called meeting shall constitute a quorum.
- (b) Each member shall have one vote. A majority vote of members voting is necessary to carry a motion.
- (c) Members shall meet such time and place as shall be determined by the Executive Board.
- (d) The Membership shall:
  1. Receive and act on the annual report of the Executive Board
  2. Receive and act on the financial and audit reports;
  3. Receive and act on reports of the general officers and all standing committees;

4. Determine dues for membership in the Alliance;
5. Initiate amendments to the Constitution and By-Laws;
6. Propose ideas and strategies for the further development of the goals and objectives of the Alliance;

## **SECTION II**

### **Commissions**

AAABSE membership shall be comprised of NABSE's nine commissions

Functions, objectives and goals shall be consistent with the purpose of NABSE's commissions.

While membership in a local chapter will be comprised of educators who are identified with specific commission there will be no division of membership within the local chapter. No person shall affiliate with more than one Commission per year .

#### Section 1- Membership

All persons eligible for membership in the Austin Area Alliance of Black School Educators shall be open to those persons who meet the qualifications set forth in the constitution. Each member shall have the right to select the Commission they prefer to affiliate with. A commission affiliation is not dependent upon experience in the same profession. No Person shall affiliate with more than one Commission per year.

#### Section2- Composition -

The Austin Area Alliance of Black School Educators shall be composed of at least the following Commissions:

- (1) Commission of Local and General Administrator- This group will include administrators who provide educational support to local schools. It includes all local building administrators. The function shall be directly related to the organization, operation and management of the local school. This commission will explore practices relevant to the successful operation of schools and school programs.
- (2) Commission of Teachers .This group will include certified teachers employed by a private educational Institution.
- (3) Commission of Non-Certified Personnel- This group will include non-certificated or private educators institution.
- (4) District Administration Commission- The function of this commission shall be directly related to the administration, organization and governance of a school district.
- (5) Instruction and Instructional Support Commission- The function of this commission strategies and programs and those supportive services delivered at the local school level.
- (6) Higher Education Commission- The function. of this commission shall be directly related to programs, policies, Instruction, and administration of higher education.
- (7) Policy Development in Public Education Commission. The function of the commission shall be directly related to examining existing federal and state statues and regulations or prevailing policies of local governing boards of school districts or institutions to assure that the most advantageous policies regarding the welfare of black students and staff are in effect.
- (8) Commission of Parents- The function of the commission is to work to empower parental involvement.
- (9) Commission of Members at Large. This group will include the persons who choose not to affiliated with any of the other Commissions.

### Section 3- Officers

The general officers of the Commission shall be a chairperson and secretary .All officers for a given Commission must be elected from that Commission;

- (a) Eligibility- Any member of the organization in good standing and not affiliated with more than one Commission shall be eligible for office.
- (b) Term of Office- All officers shall serve a term which shall be concurrent with the terms of the officers of the Alliance.
- (c) Method of Selection- Officers of the Commission shall be elected by the members in good standing at the September meeting in the even year.
- (d) Duties of the Officers.
  - (1) Chairperson- The chairperson shall preside at the meetings of the Commission from which he/she has been selected and shall represent that Commission on the Executive Board.
  - (2) Vacancies- Each Commission shall determine its own policies and procedure for filling vacancies.
  - (3) Removal of Officers- Each Commission shall determine its own policies and policies and procedures for the removal of officers.

### Section 4- Duties and Responsibilities

The duties and responsibilities of each Commission are:

- (a) To afford meaningful dialogue among members in order to realize the attainment of the goals and objectives of the Alliance.
- (b) To serve as a primary source of communication between its members and the Executive Board
- (c) To consult with its chosen representative to the Executive Board.
- (d) To identify and articulate it's concerns.
- (e) To recommend proposals to its chairperson for action or consideration by the Executive Board.

## **ARTICLE IV- OFFICERS**

### Section 1- Eligibility of Officers

Active members of the organization in good standing shall be eligible for election to the Office of President, President Elect, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Historian, Chaplin and Parliamentarian. All officers shall be elected from among the Alliance membership. No two general offices shall be held by the same person.

### Section 2- Term of Office

Officers shall serve a two year term or until a successor is elected and installed.

No officer shall serve more than two consecutive terms.

### Section 3- Duties of Officers

#### (a) President-

The President shall have all general powers and the duties which are generally vested in the office of the President as defined by Robert's Rules of Order" shall preside at all meeting of the Executive Board, general assemblies; shall appoint the chairpersons of all Committees- standing and adhoc; shall appoint individual to fulfill responsibilities deemed necessary to accomplish the objectives of the organization.

#### (b) President Elect

There shall be a President Elect whose commission membership must be different from that of the President. The President Elect shall assume the office of President upon the expiration of the President's term.

#### ( c) Vice President

The Vice-President shall carry out the duties of the President in the President's absence serve as chairperson of the Membership committee and shall perform such other functions as may be set forth in the Constitution and By-laws.

#### (d) Recording Secretary

The Recording Secretary shall maintain an accurate record of the proceedings of the Organization and shall pass this material on, in good condition, to succeeding secretaries.

#### (e) Corresponding Secretary

The Corresponding Secretary shall conduct correspondence in behalf of the Organization as directed by the President or the Executive Board and shall maintain an accurate list of the membership. In the absence of the Recording Secretary, this officer shall keep minutes of the meetings.

#### (f) Treasurer

The Treasurer shall receive and record all monies received by the Organization and shall disburse all monies owed by the Organization as directed by the Executive Board. The Treasurer shall also report on the financial status of the Organization at every regular scheduled meeting. This officer shall be the Chairperson of the Budget Committee and sign and disburse checks.

#### (g) Historian

The Historian shall maintain an historical record of all major events, maintain archives of the organizations' programs and activities, and scrapbook containing articles, pictures, etc.

#### (h) Parliamentarian

The Parliamentarian shall maintain order at all meetings.. The Parliamentarian shall be responsible for providing an annual parliamentary procedures workshop for the Executive Committee members. Robert's Rules of Order shall be the governing reference.

#### (i) Chaplin

The Chaplin shall provide spiritual guidance in the organization's functions and shall lead in offering prayer for meetings.

### Section 4. Methods

(a) Officers of the Alliance shall be elected by mail ballots to the membership during every even year. The election shall be concluded and the results reported at the last scheduled meeting of the year .

(b) Nominations

- 1 The Nominating Committee shall be composed of one Executive Board member elected by the Board and one representative from each Commission.
2. Members in good standing may make additional nominations from the floor in the March meeting .
3. The slate of candidates will be presented in April.
4. Ballots will be prepared for voting at the time of election in May.

Voting

Within ten (10 days after the Presentation of nomination, the election Committee shall mail ballots to all members in good standing. Ballots shall be returned within ten (10) days from the mailing date. All ballots will be forwarded to the Recording Secretary to be held for twelve months following the election. Results of the election will be announced at the regularly scheduled meeting in May.

(c) Installation of Officers

Newly elected officers will be recognized and installed at the last meeting of the year.

Section 5 Vacancies

(a) President

In the absence of the President, either temporarily or indefinitely, the Vice- President of the Organization shall accede to that office with all duties and prerogative as are ascribed to said office in the Constitution and By-Laws.

(b) President-Elect- In the event there is a vacancy of the President Elect, it will be filled at the next meeting.

(c) Vice- President-Should the office of Vice President become permanently vacant, the President shall appoint a member of the ten current Executive Board to fill the vacancy. The appointment shall be confirmed by a majority of the Executive Board.

(d) Secretary, Treasurer, Parliamentarian, Chaplin or Historian,- Should the Office of Recording Secretary, Treasurer, Historian, Chaplin or Parliamentarian become permanently vacant, the President of the Organization shall appoint a replacement chosen from the then current Executive Board. Such appointment shall be approved by a simple majority of the Executive Board. The President may also call for an immediate election to fill the vacancy for the remainder of the term.

Section 6- Removal of Officers

Any person holding an elected office of the Alliance may be removed for good cause by a two third vote of the Executive Board whenever in its judgment the best interest of the organization shall be served thereby.

**ARTICLE V- EXECUTIVE BOARD**

Section 1- Composition

The Executive Board shall be comprised of the elected officers of the Alliance, the immediate past President, and Commission Chairpersons.

Section 2- Term of Office

All Board members shall serve a two-year term.

Section 3- Duties of the Executive Board

The Executive Board shall review and approve all policies and practices of the Organization and in all matters serve as the official body to speak in behalf of the organization.

- (a) The Executive Board shall have the power to review and determine the eligibility of all applicants for membership except that no individual may be denied membership on the basis of national origin, religion, age or sex.
- (b) It shall be called into session once monthly between September and June by the President or any five members upon a ten day notice.
- (c) The quorum will consist of two-thirds of the Executive Board.
- (d) Each Board Member shall have one vote and official action shall require a majority vote of the members present.
- (e) The Executive Board shall determine the time and place of meetings and shall direct notices to the entire membership in good standing.

Section 4- Time of Elections

General officers of the organization shall be elected in May of each year.

President	
President- Elect	Even Years
Vice President	Even Years
Treasurer	Odd Years
Corresponding Secretary	Even Years
Recording Secretary	Odd Years
Parliamentarian	Odd Years
Historian	Even Years
Chaplin	Odd years

Section 5- Vacancies of Board Positions

- (a) Officers- Refer to ARTICLE IV, Section 6
- (b) Commission Chairpersons- Refer to ARTICLE III, Section 2
- (c) Immediate Past President- Should the position of the Past –President become vacant, either temporarily or indefinitely, the position shall remain vacant until such time that new officers are installed, and the current President becomes the immediate Past- President.

Section 6- Removal of Board Members

- (a) Officers- Refer to ARTICLE IV SECTION 6
- (b) Commission Chairpersons- Refer to ARTICLE III Section 2
- (c) Immediate Past President- A petition stating the reason for removal and signed by at least one-

third (1/3) of the membership must be submitted to the Executive Board. Upon receipt of the Petition, the Executive Board shall submit the question to a vote of the membership at the earliest opportunity and in the most feasible manner. A two-thirds (2/3) majority of the voting members shall be required for removal.

## **ARTICLE VI- COMMITTEES**

### Section 1- Permanent Committees

- (a) Membership Committee
- (b) Public Policy and Legislation Committee
- (c) Research, Evaluation, and Development Committee
- (d) Social Committee
- (e) Budget Committee
- (f) Program Committee

### Section 2- Duties and Responsibilities

The duties and responsibilities of each Committee are to implement the objectives of the Committee as established by the Executive Board. Each Committee shall submit a written report to the membership at the fourth (4) meeting of the year.

### Section 3- Chairperson of Permanent Committees

The chairperson of each permanent Committee shall be appointed by the President and approved by a simple majority of the Executive Board and shall serve a term of one year; but the chairperson may be appointed for additional terms if the need for continuity of function is deemed essential to the purposes of the committee.











